

## MEETING NOTICE

**ANNOUNCEMENT:** Due to public health and safety concerns related to COVID-19, and pursuant to Governor's Executive Orders, including, without limitation Orders 202.1, 202.2, 202.15 and 202.38, the Board of Trustees will not be meeting in-person until further notice.

The Board will meet for Briefing Session on Thursday September 9, 2020 at 5:30 PM via VIDEO CONFERENCING. The meeting will be recorded and a transcription will be provided at a later date. The public will have an opportunity to see and hear the meeting live on zoom.com.

In accordance with the Open Meetings Law, the public does not have the right to comment on agenda items which are not public hearings, unless authorized by the rules of the Board. Members of the public may provide comments by email to [feedback@rvcny.us](mailto:feedback@rvcny.us) before or during the meeting, or through the written chat section of the Zoom meeting. Please check the meeting Agenda posted on the Village website at [www.rvcny.gov](http://www.rvcny.gov) for further instructions to access the virtual meeting and for updated information.

**INSTRUCTIONS TO ACCESS THE VIRTUAL MEETING:** The public may see and hear the video and audio of the live session by computer, tablet or smartphone at <https://zoom.us/j/96593063352>. Click on "Join a Meeting", enter Meeting ID: 96593063352. Audio only is available at (646) 558 8656, Meeting ID 96593063352.

Members of the public who wish to view the virtual meeting should log in with a computer or smartphone 5 minutes before the scheduled meeting time, and will be placed on hold until the meeting starts. Questions about accessing the Zoom videoconference should be emailed to [feedback@rvcny.us](mailto:feedback@rvcny.us) .

Dated: 9/2/2020

Kathleen Murray, Village Administrator

**AGENDA**  
**INCORPORATED VILLAGE OF ROCKVILLE CENTRE**  
**BRIEFING MEETING**  
**September 9, 2020**  
**5:30 PM**

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**I. PLEDGE OF ALLEGIANCE**

**II. EXTERIOR DESIGN REVIEW**

1. 11 Rodney Place Case #07-2020
2. 46 Raymond Street Case #08-2020
3. 66 Liberty Avenue Case #09-2019

**III. PUBLIC HEARING**

1. Bill RVC 2020F - A local law to enact a temporary moratorium on certain awnings and signs in commercial or retail establishments.

**IV. ACTION**

1. Approval:  
Mayor's appointments of new hires, promotions and appointments for employees and officials of the Village of Rockville Centre.  
(a) Board approval of appointments.
2. Approval:  
Adoption of a Resolution canceling the September 16, 2020 tax lien sale and purchasing all liens by the Village.
3. Approval:  
Adoption of a Resolution authorizing the Mayor to execute an agreement with All County Hook Up Towing, Inc., ("All County") to further amend the provisions of the October 1, 2019 contract, in a form approved by the Village Attorney.
4. Approval:  
Resolution to schedule Cable Television Franchise Renewal Hearing.

5. Confirm:  
Change Order with The LandTek Group, Inc. for removal of contaminated topsoil at Tighe Field. For an amount not to exceed \$141,525.00-.
6. Approval:  
Annual maintenance agreement with Springbrook Holding Company, LLC for utility billing software from 6/30/20 to 2/28/21 for a cost not to exceed \$13,154.00 in a form to be approved by the Village Attorney.
7. Approval:  
Authorization for the Mayor or his designee to execute an Insurance Consultant Agreement Amendment with NGL Group, Inc., extending the term of the existing agreement at the continued amount not to exceed \$10,000.00 annually.
8. Approval:  
Authorization to settle a claim from Reginald Michel in the amount of \$6,251.35-.
9. Approval:  
Personal Service Contract with ACS - Advanced Control Systems, Inc. for the maintenance of the SCADA System and Substation RTU'S from 11/1/20 to 10/31/21 for a cost not to exceed \$12,369.00 in a form to be approved by the Village Attorney.
10. Approval:  
Service Agreement with HTW, Inc. (dba CMIT Solutions of Central Rhode Island) in an amount not to exceed \$70,000.00-.
11. Approval:  
A budget transfer from all unspent and unallocated budget line items for the year ending May 31, 2020 to Transfer to Capital Fund.
12. Approval:  
A transfer up to \$1,000,000.00 from the General Fund to the Capital Fund from available surplus fiscal 2020, to be recorded May 31, 2020.
13. Approval:  
Authorization for the Mayor or his designee to execute a Second Amendment to Community Development Block Grant Disaster Recovery Subrecipient Agreement.

## 14. Approval:

Authorization for the Mayor or his designee to execute a Grant of Funds Agreement with the Town of Hempstead in order to request a discretionary grant by the Town of Hempstead under Title V of the CARES Act for purposes of COVID-19 relief.

## 15. Approval:

Fire Department Contract, in a form approved by the Village Attorney.

**V. BIDS**

## 1. Approval:

Bid No. 2006W2 (987) Repair & Replacement of Water Main, Hydrants & Valves. Recommend award to both responsible bidders substantially meeting all required specifications, namely A.I.I., Allen Industries Inc., for a total of \$180,000.00 and to Bancker Construction Corp., for a total of \$180,000.00. Total expenditures not to exceed \$360,000.00 for a three year period.

## 2. Approval:

Bid No. 2007W1 (993) Water Main Program Install New Water Mains, Fire Hydrants and Water Services on Various Roadways. Recommend award to the low bidder substantially meeting all required specifications, namely Bancker Construction Corp., for a total expenditure not to exceed \$528,120.00-.

## 3. Approval:

RFP 101RFP017DPW - Surveying Services for Future Road Programs. Recommend award to Ralph Anderson d/b/a AK Associates for not to exceed cost of \$120,750.00-.

## 4. Approval:

Bid No. 2006DPW2 (989) Skid Steer Loader with Cold Planer. Recommend award to the lowest responsible bidder substantially meeting all required specifications, namely, All Island Equipment Corp., for a not to exceed cost of \$73,900.00 for the Skid Steer, Forks and Cold Planer only.

## 5. Approval:

Bid No. 2006E1 (986) Electric Building Rehabilitation. Recommend award to the lowest responsible bidder substantially meeting all required specifications, namely Preferred Construction Inc. for a not to exceed cost of \$177,000.00-.

6. Approval:  
Bid No. 2007FD1 (992) SCBA Fill Machine for the Village of Rockville Centre's Fire Department. Recommend award to the lowest responsible bidder substantially meeting all required specifications, namely Coastal Fire System Inc., lessor Community Leasing Partners for a total expenditure not to exceed \$115,325.40 over a five year period.
7. Approval:  
Bid No. 2007G1 (990) Cleaning & Porter Services for Various Buildings in the Village of Rockville Centre for the Years 2020-2023. Recommend award to the lowest responsible bidder substantially meeting all required specifications, namely Apple Maintenance Services, Inc., for a total expenditure not to exceed \$327,899.29 for a three year period.
8. Change Order:  
Bid No. 1902E3(936) RVC Manhole Restoration Program. The contract was awarded to GGG Construction Corp on May 13, 2019 for a cost not to exceed \$362,000.00 due to the location of the water main the excavation and subsequent duct bank work will be more extensive than originally planned, requesting additional expenditure of \$50,000.00- the revised total expenditure for this project is now \$412,000.00-.
9. Approval:  
Bid No. 2008FD1(994) Maintenance & Service of Fire Department Apparatus. Recommend award to the lowest bidder substantially meeting all required specifications, namely See Neville Auto Supply Inc. d/b/a/ Neville Fleet Service for an expenditure not to exceed \$200,000.00 over three years.

## **VI. OLD BUSINESS**

## **VII. NEW BUSINESS**

**VIII. MINUTES**

1. Special Meeting ----- June 18, 2020
2. Executive Session ----- June 18, 2020
3. Briefing Meeting ----- July 1, 2020
4. Executive Session ----- July 1, 2020
5. Organizational Meeting --- July 6, 2020
6. Board Meeting ----- July 6, 2020
7. Executive Session ----- July 6, 2020
8. Special Meeting ----- July 23, 2020

**IV. VILLAGE ADMINISTRATOR**

1. Approval:  
Fire Department Changes as of July 21, 2020

**X. MAYOR MURRAY**

NOTE: PLEASE CHECK VILLAGE WEBSITE FOR UPDATED INFORMATION AS TO MEETING.

**XI. ANNOUNCEMENTS**

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| 1.Sun. Sept. 13 <sup>th</sup> @7:00pm        | September 11 <sup>th</sup> Vigil<br>Village Green |
| 2.Mon. Sept 14 <sup>th</sup> @9:00am         | Board Meeting<br>Via Video Conference             |
| 3.Tue. Sept. 15 <sup>th</sup> @6:30am-9:00pm | Village Election<br>Recreation Center             |
| 4.Wed. Sept. 30 <sup>th</sup> @6:00pm        | Briefing Meeting<br>Via Video Conference          |
| 5.Thur. Oct. 1 <sup>st</sup>                 | Mayor Golf Classic<br>Links Golf Course           |
| 6.Mon. Oct. 5 <sup>th</sup> @7:00pm          | Board Meeting<br>Via Video Conference             |

**XII. BOARD OF TRUSTEES**

1. Trustee Baxley
2. Trustee Sepe
3. Trustee Grillo
4. Trustee Howard

**XIII. EXECUTIVE SESSION**