

January 2, 2020

Rockville Centre, New York

The Board of Trustees held a Briefing Meeting on the above date in Village Hall. Village Administrator Kathleen Murray opened the meeting at 6:00 p.m.

PRESENT: Mayor Francis X. Murray, Deputy Mayor Kathy Baxley, Trustees Emilio F. Grillo and Nancy Howard.

ABSENT: Trustee Michael Sepe

ALSO PRESENT: Village Administrator Kathleen Murray, Village Attorney A. Thomas Levin, Police Commissioner James Vafeades Superintendent of Electric Philip Andreas, Superintendent of Building Patrick D. O’Brien, Village Engineer Kevin Reilly, Director of Public Works Administration Gwynne Feiner, Director of Public Works Operations John Thorp, Deputy Clerk Wendy Weinstock, Superintendent of Recreation Ginger Creegan, Director of Senior Services Chris O’Leary, Community Development Director Suzanne Sullivan, Purchasing Agent Kathy McMahon, and Secretary to the Board Lisa Butler.

ATTENDANCE: none

The Board reviewed the proposed agenda for the January 6, 2020 Board of Trustees meeting.

On motion of Trustee Howard, duly seconded by Trustee Baxley and carried by a vote of four to none, the Board approved the submission of the Tariff Revision on Wireless Pole Attachment Rates to the NY State Public Service Commission (PSC) for review and approval. The rates have been revised as directed by the New York State Public Service Commission.

On motion of Trustee Grillo, duly seconded by Trustee Baxley and carried by a vote of four to none, the Board approved the Personal Service Contract with Kyung W. Ryu, Tae Kwon Do instructor for FY 2020 with the Recreation Center to provide class instruction at the rate of \$50.00 per hour.

On motion of Trustee Grillo, duly seconded by Trustee Howard and carried by a vote of four to none, the Board adopted the following SEQRA Type II Resolution with respect to the renovation and repair of the fire house replacement of the Fire House Roof at 58 North Centre Avenue.

RESOLUTION
RESOLVED, that the Board of Trustees hereby finds and concludes that:
(a) the Board of Trustees is the Lead Agency with respect to environmental review of the proposed renovation and repair of the Fire House located at 58 North Centre Avenue, Rockville Centre, New York (“Action”);
and
(b) the Action consists of renovation and repair of the existing fire house roof, in kind, on the same site, without exceeding any of the thresholds in 6 NYCRR 617.4; and
(c) the Action is a Type II Action pursuant to 6 NYCRR 617.5(c)(1) and (2), which requires no further environmental review.

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On motion of Trustee Grillo, duly seconded by Trustee Baxley and carried by a vote of four to none, the Board adopted the following resolution correcting a November 14, 2019 contract award, and authorizing a revised contract with Software Consulting Associates, Inc.

**RESOLUTION CORRECTING NOVEMBER 14, 2019 CONTRACT AWARD, AND
 AUTHORIZING CONTRACT WITH SOFTWARE CONSULTING ASSOCIATES,
 INC.**

WHEREAS, on November 14, 2019, the Board of Trustees adopted a resolution authorizing the Mayor or his designee to execute a software services and license agreement with Software Consulting Associates, Inc. ("SCA"), subject to Village Attorney approval as to form, and

WHEREAS, subsequent to the adoption of that resolution the Village Attorney requested various changes in the form of the proposed agreement, which requests resulted in a revised contract proposal from SCA, and

WHEREAS, the Building Department has reviewed the revised proposal, and recommended it to the Board of Trustees for approval, in the place and stead of the agreement which was the subject of the November 14, 2019 resolution, and

WHEREAS, the Building Department has reviewed various potential suppliers of the services and software proposed to be provided by SCA, and

WHEREAS, the Building Department has concluded that SCA would be the best provider of such services and software, which has been determined by the Building Department to be necessary for the effective organization and management of certain of its records, and

WHEREAS, the Board of Trustees wishes to authorize the revised agreement negotiated with SCA in the place and stead of the agreement previously authorized in the November 4, 2019 resolution,

NOW, THEREFORE, BE IT

RESOLVED, that the resolution adopted by the Board of Trustees on November 4, 2019 authorizing the Mayor or his designee to execute a Software License and Services Agreement with Software Consulting Associates, Inc. in a form approved by the Village Attorney, in the amount of \$93,000.00 payable over four years is hereby RESCINDED, and it is further

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RESOLVED, that the Mayor or his designee hereby is authorized on behalf of the Village to execute a Software License and Services Agreement with Software Consulting Associates, Inc., in a form approved by the Village Attorney, in the total amount of \$138,600, for a period of seven (7) years, payable in equal annual installments of \$19,800.00.

On motion of Trustee Howard, duly seconded by Trustee Baxley and carried by a vote of four to none, the Board adopted the following resolution designating property of the Building Department as Surplus.

RESOLUTION DESIGNATING
PROPERTY AS SURPLUS

Whereas, the Village of Rockville Centre ("Village") heretofore acquired various equipment and property which thereafter has been used for various purposes; and

WHEREAS, such property is no longer needed, or has reached the end of its useful life for the Village, to the extent that it is no longer reasonable or feasible for the Village to continue to own and maintain such property;

NOW, THEREFORE, BE IT

RESOLVED, that the Board of Trustees of the Village of Rockville Centre, in regular session duly convened, does hereby declare the following equipment to be surplus, and authorizes and directs the Village Purchasing Department to solicit proposals for the sale of such equipment in its present and existing condition, and location, and without any warranties, express or implied, and submit the same to the Village Administrator:

Item/Model	Serial Number/VIN	Dimensions Height/Width/Weight	Estimated Value
2003 Ford Escape	1FMYV92103K21741	Mileage - 94,950	
2004 Dodge Stratus	1B3EL36T94N3	Mileage - 108,925	

and it is further

RESOLVED, that the Board of Trustees hereby delegates to the Village Administrator the power and authority to designate or select the purchaser, or other disposition, of each such vehicle, equipment or property based upon a determination as to which proposal is in the best interests of the Village and consistent with applicable legal requirements, and it is further

RESOLVED, that the Mayor, or his designee, is authorized to execute and deliver a bill of sale or such other documentation as may reasonably be required to effectuate the transfer of each such vehicle, equipment or property to its approved purchaser upon payment in full for the purchase price for such vehicle, equipment or property.

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On motion of Trustee Howard, duly seconded by Trustee Grillo and carried by a vote of four to none the Board voted to convene in executive session at 6:36 pm to discuss pending litigation and to obtain legal advice from counsel. Susan B. Boland, Esq., of Havkins Rosenfeld Ritzert & Varriale, LLP was in attendance.

The Board discussed various pending litigation matters with counsel, and took no action.

On motion of Trustee Howard, duly seconded by Trustee Grillo and carried by a vote of four to none the Board voted to return to public session at 7:16pm.

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The Regular Meeting of the Board of Trustees was held on the above date in Village Hall. Mayor Francis X. Murray opened the meeting at 7:00pm.

PRESENT: Mayor Francis X. Murray, Deputy Mayor Kathy Baxley, Trustees Michael Sepe, Emilio F. Grillo and Nancy Howard.

ALSO PRESENT: Village Administrator Kathleen Murray, Village Attorney A. Thomas Levin, Village Comptroller Dennis Morgan, Police Commissioner James Vafeades, Superintendent of Electric Philip Andreas, Superintendent of Buildings Patrick D. O'Brien, Village Engineer Kevin Reilly, Deputy Clerk Wendy Weinstock, Director of Senior Services Chris O'Leary, Director of Public Works Administration Gwynne Feiner, Director of Public Works Operations John Thorp, Superintendent of Recreation Ginger Creegan, Public Relations Counsel Julie Grilli, Secretary to the Board Lisa Butler

ATTENDANCE: Approximately 95 people

At the request of Mayor Murray, Police Officer Michelle Tetonic led the Pledge of Allegiance.

Mayor Murray introduced Dr. Drew Bogner, President of Molloy College who will be retiring in June of 2020. Mayor Murray spoke highly of Dr. Bogner and all of his accomplishment during his tenure at Molloy College. Mayor Murray announced that Dr. Bogner is the recipient of the Eugene J. Murray Lifetime Achievement Award, and thanked Dr. Bogner for all that he has done for the Village of Rockville Centre.

Mayor Murray introduced Trustee Sepe who called upon Police Commissioner James Vafeades and Police Officer Michelle Tetonic who was recognized as "Cop of the Month" for her dedicated performance of duty that resulted in the arrest of a subject for Burglary.

Mayor Murray introduced Deputy Mayor Kathy Baxley who called upon Kara Pipia a South Side High School Student who has organized "Wrap for Relief" for the past two years. This past December a few young ladies spent two days volunteering their time, wrapping gifts for local residents and raised \$913.00 for the Mayor's Community Fund. Since its inception "Wrap for Relief" has raised over \$3,000.00, Deputy Mayor Kathy Baxley thanked all the girls that volunteered.

Mayor Murray introduced Deputy Mayor Kathy Baxley who spoke about South Side High School Junior Avery Brull who is on the Varsity Cross Country Team and earned both All-Conference and All County awards for three years, and Senior Captain Carly Woelfel who earned All-Conference and All County awards for all four years. Deputy Mayor Baxley congratulated both of them on their amazing accomplishments.

Deputy Mayor Kathy Baxley called upon South Side High School athletes from the Swimming team and Volleyball team as well as their coaches and presented them with certificates for jobs well done.

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ACB Case #09-2019 66 Liberty Avenue

Superintendent of Building Patrick D. O'Brien introduced Architect Frank Petruso. The owner Mr. Luciano Cervini proposes to construct a new one family residence.

Mr. Petruso presented the plans to the Board for their review and questions.

After hearing all persons who wished to be heard, on motion of Trustee Sepe, duly seconded by Trustee Grillo and unanimously carried, the Board closed the Public Hearing with respect to 66 Liberty Avenue.

On motion of Trustee Sepe, duly seconded by Trustee Howard and unanimously carried, the Board approved the Exterior Design Review Case #09-2019. For details of the comments and discussions from the Board and public please refer to the DVD.

ACB Case #10-2019 68 Rockaway Avenue

Superintendent of Building Patrick D. O'Brien introduced the owner Natalie Gallagher who proposes to construct one and two story rear additions.

Ms. Gallagher presented the plans to the Board for their review and questions.

After hearing all persons who wished to be heard, on motion of Trustee Sepe, duly seconded by Trustee Howard and unanimously carried, the Board closed the Public Hearing with respect to 68 Rockaway Avenue.

On motion of Trustee Sepe, duly seconded by Trustee Howard and unanimously carried, the Board approved the Exterior Design Review Case #10-2019. For details of the comments and discussions from the Board and public please refer to the DVD.

Village Administrator Kathleen Murray opened a continued Public Hearing regarding Proposed Water Consumption Rates. This hearing was continued from the December 2, 2019 Board of Trustees Meeting.

After hearing all interested persons in attendance, on motion of Trustee Grillo, duly seconded by Trustee Baxley and unanimously carried, the Board closed the Public Hearing regarding Proposed Water Consumption Rates, and reserved decision. For details of the comments and discussions from the Board and public please refer to the DVD.

On motion of Trustee Sepe, duly seconded by Trustee Howard and unanimously carried the Board authorized the Mayor to execute the First Amendment to the Subrecipient Agreement with the Governor's Office of Storm Recovery dated November 1, 2015.

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Mayor Murray made the appointments of new hires, promotions and other appointments as shown on the list of "Managerial & Confidential and Part Time Employees from October 21, 2019 through December 31, 2019" on file in the Village office together with these minutes.

On motion of Trustee Baxley, duly seconded by Trustee Grillo and unanimously carried the Board approved the new hires, promotions and appointments, and the compensation rates for Managerial & Confidential and Part Time employees from October 21, 2019 through December 31, 2019, effective on the respective dates indicated on the full list.

On motion of Trustee Baxley, duly seconded by Trustee Sepe and unanimously carried the Board accepted a donation from the Rockville Centre Public Schools of five (5) Dell laptop computers and seven (7) Dell desktop computers for use in the MLK Center.

On motion of Trustee Howard, duly seconded by Trustee Grillo and unanimously carried the Board, adopted the following resolution to schedule a public hearing and publish required legal notice:

RESOLUTION

**Publication of Legal Notice for the Community Development
Block Grant 46th Program Year (2020 – 2021)**

WHEREAS, the Village is required to hold a public hearing annually with respect to the administration of the Community Development Block Grant Program,

NOW, THEREFORE,

IT IS HEREBY RESOLVED that the Village Administrator shall cause a legal notice to be published in the next available edition of the official paper of the Village of Rockville Centre, (the Rockville Centre Herald) to announce that a public hearing will commence on Monday, February 3, 2020 at 7:00pm, at the Board of Trustees' meeting at the Eugene J. Murray Village Hall, One College Place, Rockville Centre, New York, with respect to the proposed Community Development Block Grant (2020 – 2021) 46th Program Year and shall give such other notice of hearing as may be required by law.

On motion of Trustee Grillo, duly seconded by Trustee Howard and unanimously carried the Board ratified the authorization of maintenance and repairs of fire apparatus to Hendrickson Fire & Rescue Equipment, Inc. in the amount of \$4,807.27-.

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On motion of Trustee Grillo, duly seconded by Trustee Baxley and unanimously carried the Board approved a professional service agreement with CSA Engineering Services, LLC for engineering and support work with the substation upgrades for a cost not to exceed \$164,000.00 subject to review and approval of the Village Attorney.

On motion of Trustee Howard, duly seconded by Trustee Sepe and unanimously carried the Board ratified the renewal of various insurance policies acquired through Salerno Brokerage Corporation effective 12/31/19-12/31/20, includes Public Entity, Property, Boiler & Machinery, Cyber Liability, Fire Department Package and Umbrella. The cost of the various policies is \$467,901.92-, and renewal was required to be done before the date of this Board meeting.

On motion of Trustee Sepe, duly seconded by Trustee Grillo and unanimously carried the Board adopted the following resolution authorizing the Mayor, his designee and Village Attorney to execute any and all reasonably required documents to implement, effectuate and/or accept the DASNY grant or the renovation and repair of the Fire House Roof located at 58 North Centre Avenue.

AUTHORIZING RESOLUTION

RESOLVED:

That Mayor Francis X. Murray, Village Administrator Kathleen M. Murray and Village Attorney A. Thomas Levin are each hereby authorized to sign on behalf of the Village documents reasonably required by the State of New York, the Dormitory Authority of the State of New York, and other related agencies of the State of New York, in furtherance of the Village's application for funding for the Renovation of the Fire House located at 58 North Centre Avenue, Rockville Centre NY, including by not limited to (a) a Certificate of Municipal Site Control for State and Municipal Facilities Capital Program for the project "Renovation of the Fire House" Project ID #19491 administered by the Dormitory Authority of the State of New York, (b) a Grantee Certification for such project, (C) a Grantee Questionnaire for such project (d) a Project Information Sheet for such project and (e)a Project Certificate for such project.

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On motion of Trustee Baxley, duly seconded by Trustee Grillo and unanimously carried the Board adopted the following resolution authorizing the Mayor or his designee to execute a grant agreement and any and all related documents, instruments and agreements reasonably necessary to implement, effectuate and/or accept the DASNY grant funding for the replacement of the Field House Roof at Fireman's Field in the amount of \$50,000.00-.

AUTHORIZING RESOLUTION

WHEREAS, the Village of Rockville Centre has been awarded a State and Municipal Facilities Program grant through the Dormitory Authority of the State of New York (DASNY), in the amount of \$50,000 for the Replacement of the Field House Roof at Fireman's Field, and

WHEREAS, the Board of Trustees wishes to accept the said grant on the terms and conditions offered by DASNY, and to authorize the execution of such documents, instruments and/or agreements as may reasonably be necessary to effectuate the receipt of such grant funds,

NOW THEREFORE, BE IT

RESOLVED, that:

That the Mayor or his designee is authorized to execute the grant agreement and any and all other related documents, instruments and agreements reasonably necessary to implement, effectuate and/or accept DASNY grant funding for such project to approval by the Village Attorney with respect to the form of any such document, instrument or agreement.

On motion of Trustee Grillo, duly seconded by Trustee Howard and unanimously carried, the Board authorized the Mayor or his designee to execute a professional service agreement with N.D. Eryou, PhD, PE Consulting Engineer to provide service to prepare permit forms and applications for a not to exceed cost of \$19,100.00 subject to the review and approval of the Village Attorney.

On motion on Trustee Baxley, duly seconded by Trustee Sepe and carried by a vote of four to none the Board approved an expenditure for the Volunteer Fire Fighter Enhanced Cancer Disability Benefits Program with ACE American Insurance company for a not to exceed cost of \$31,208.00 Mayor Murray recused himself from discussion and vote on this item.

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On motion of Trustee Grillo, duly seconded by Trustee Baxley and unanimously carried, the Board approved the following minutes for filing:

Special Meeting ----- November 14, 2019
Executive Session ----- November 14, 2019
Public Session ----- November 25, 2019
Board Meeting ----- December 2, 2019

Village Administrator Kathleen Murray advised that Bid No. 2011CD1(963)Maple Avenue Street Scape & Parking Lot Improvements for the Village of Rockville Centre was properly advertised and opened on December 5, 2019 the results of the opening are as follows:

VENDOR	BASE BID	ALTERNATIVE BID	TOTAL
Stasi Industries, Inc.	\$364,175.00	\$4,500.00	\$368,675.00
Robustello & Son, Inc.	\$378,550.00	\$15,500.00	\$394,050.00
A.I.I. Allen Industries, Inc.	\$528,655.00	\$19,000.00	\$547,655.00
Pioneer Landscaping & Asphalt Paving, Inc.	\$513,658.00	\$40,150.00	\$553,808.00
A.S.C. Contracting Corp.	\$620,174.00	\$36,181.00	\$656,355.00
Suffolk Paving Corp.	\$649,160.00	\$30,000.00	\$679,160.00

The following company did not respond: ADJO Contracting Corp., Araz Industries, Inc., J. Anthony Enterprises Inc., Pratt Brothers, Inc., United Paving Corp., Lazer Industries, Inc., American paving & Masonry, Valente Contracting Corp., and KJB Industries, Inc.

On motion of Trustee Howard, duly seconded by Trustee Grillo and unanimously carried the Board awarded the contract to the lowest responsible bidder substantially meeting all required specifications, namely Stasi Industries, Inc., for a total expenditure not to exceed \$368,675.00-.

Village Administrator Kathleen Murray advised that Bid No. 2011E2(965)Refurbish cooling Tower 9 & 10 for the Village of Rockville Centre was properly advertised and opened on December 5, 2019 the results of the opening are as follows:

Vendor	
Nalco U.S. 2 Inc., d/b/a Nalco Company, LLC	Cost
Lump sum scope of work	\$ 124,911.80
Incremental Hourly Labor Cost	\$ 82.29

The following companies did not respond: AFGO, Manhattan Cooling Tower, Eldor, Tech20, and Southeastern Industrial Linings, Inc.

On motion of Trustee Grillo, duly seconded by Trustee Howard and unanimously carried the Board awarded the contract to the lowest responsible bidder meeting all requires specifications, namely Nalco Company, LLC for a cost not to exceed \$124,911.80-.

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Village Administrator Kathleen Murray advised that Bid No. 2011CP1(966)Rear Loading Sanitation Truck for the Village of Rockville Centre was properly advertised and opened on December 19, 2019 the results of the opening are as follows:

VENDOR	COST	
GABRIELLI TRUCK SALES, LTD.	\$ 255,955.00	
SANITARY EQUIPMENT COMPANY INC.	\$ 93,877.95	LEACH BODY ONLY

The following vendors did not respond: Vasso Systems, Inc., Ling Island Sanitation, and Syosset Truck Sales.

On motion of Trustee Howard, duly seconded by Trustee Sepe and unanimously carried the Board awarded the contract to Gabrielli Truck Sales, Ltd. for a cost not to exceed \$255,955.00-.

Village Administrator Kathleen Murray announced that the Fire Department held their regular Council meeting on December 17, 2019 and read the following report regarding changes to the department membership. "Gail Goodman-Atlas has resigned from Floodlight Co. No. 1, Rosemary Bowden has been dropped from Floodlight Co. No. 1, Kristen Bernard has been dropped from Floodlight Co. No. 1, and our membership is now 313 members."

On motion of Trustee Howard, duly seconded by Trustee Baxley and unanimously carried the Board approved the Fire Department Membership report.

There being no further business, on motion of Trustee Howard, duly seconded by Trustee Baxley and unanimously carried the Board adjourned the meeting at 10:17pm.

Kathleen Murray
Village Administrator/
Clerk-Treasurer

KM/lb